

MAKING *Spirits* BRIGHT

HOLIDAY MARKET 2021

2021 Safe Return Plan

Junior League of The Woodlands is excited to welcome back our biggest fundraiser of the year, Holiday Market! While the COVID-19 pandemic is still ongoing, we have learned a lot from the past year and a half, and we have been carefully planning our Safe Return, which is outlined below for our volunteers, vendors, ticket holders and sponsors.

JL Holiday Market will follow all CDC guidelines and Marriott policies in effect at the time of the event.

Event Venue:

Junior League Holiday Market will be held at The Woodlands Waterway Marriott. The Ballroom is 37,000 sq. ft and the Foyer is 12,000 sq. ft for a combined total of 49,000 sq. ft of event space.

COVID-19 Protocols:

For the health and safety of our volunteers, vendors, and ticket holders, if you are sick, vaccinated or not, please stay home.

Currently, Marriott requires that all unvaccinated guests in the hotel wear a mask. A limited number of disposable masks will be available at the Ticket Booth, Information Booth and in the Volunteer Admin Area for any person in need of a mask.

All Marriott associates are temperature checked upon arrival of their shifts.

All Junior League of The Woodlands (JLTW) volunteers must follow JLTW Pandemic Policy Guidelines.

Freestanding hand sanitizer stations will be placed throughout Holiday Market in addition to individual hand sanitizers provided in the ticket holder shopping bags. Additional hand pump hand sanitizers will be available for volunteers at Volunteer Admin, Ticket Booth, Information Booth, Cookbook/Radko Booth, Finance, Merchant Hospitality, and any other determined areas.

Social distancing markers will be used for Ticket Booth and Santa Photos to help reduce gathering in a localized location.

Plexiglass at the Ticket Booth will be used to reduce the exposure to volunteers working this location.

Gloves will be available to volunteers in high-touch areas.

Marriott will provide cleaning throughout the event.

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COVID-19 Protocols Continued:

Limited contact tracing will be provided. JLTW will follow internal procedures for notifying volunteers and vendors in the event of a known exposure. Junior League of The Woodlands does not collect personal information on ticket holders. Should someone self-report, no personal information will be shared. While JLTW is making reasonable efforts to maintain a safe environment for all, attendees should understand that they attend at their own risk.

Handling Concerns:

The JLTW President or President-Elect will be present at Holiday Market for the entirety of the event, as well as 2-3 additional Board Members, the Holiday Market Co-Chairs, and various Holiday Market Committee Members. These Members can be easily identified by their black service shirts. We will have Holiday Market Admin and Membership Council Members available for volunteer questions. Board Members will be stationed at the Information Booth, which is centrally located near the main entrance, and is readily accessible for vendors and attendees. Holiday Market Admin can be reached at 281.376.5754 during event hours.

Know Before You Go:

The following heat maps reflect the average attendees by day and time based on previous JL Holiday Markets. This information may be useful in determining when you feel safest to attend Holiday Market.

	Friday	Saturday	Sunday				
9:00 AM	Yellow	Red	Grey				
10:00 AM	Red	Red	Grey	KEY:			
11:00 AM	Red	Red	Red		Grey	Event not open/No event data	
12:00 PM	Red	Red	Red		Green	0-200 attendees entering	
1:00 PM	Red	Red	Red		Yellow	250-400 attendees entering	
2:00 PM	Yellow	Red	Yellow		Red	over 500 attendees entering	
3:00 PM	Yellow	Yellow	Green				
4:00 PM	Green	Yellow	Green				
5:00 PM	Green	Yellow	Grey				
6:00 PM	Green	Yellow	Grey				